

Town of North Hills

Town of North Hills

Council meeting minutes

October 14th, 2021

The meeting was called to order at 7PM by Fred Newberry at the Ohio Valley University Conference room. Present: Fred Newberry, (call in – Dale Baumgartner, Don Stemple, Cheney English, and Chris Nahley). Absent: Rachel Hensley and Regina Smith. Also in attendance was Clyde Way who asked about the number of deer harvested.

Minutes

Minutes from the September 23rd meeting will be reviewed at our October 28th meeting.

Safety

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Yellow caution tape has been placed around various locations at the pond warning residents not to enter construction area due to the possibility of getting trapped in the mud. We have signs on order showing the danger of swimming and ice skating when we have water in the pond. Notice will be entered on facebook noting the danger of playing and walking in the pond. Please inform the children of the very real danger

Recorder's report

Town received a check for \$7,200 from the county for taxes

Town received a check for \$26,011.89 from the state for Utility tax which we will receive annually.

Town issued a final check of \$2,646 to the YMCA for private party coverage.

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Shared account balances for the town

General account \$116,960.27
Stimulus account \$62,326.97
Parks and recreation \$34,142.19
Street user fee \$48,283.69
Sewer \$101,156.62
Sewer reserve \$71,836.50
Coal severance \$4,123

Building permits

N/A

Committee updates

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Urban deer harvest – 2

Thirteen applicants

Town activities

Halloween will be on October 30th, 5:30 – 7:30

Culvert placed at the pre-pond to direct water, weighing 34,000 pounds.

A decision was made to add 18 inches in height to the pond drain overflow at the recommendation of Bosley Construction to maintain level control.

Blackwell construction will add a bench to the Northwest side bank of pond and other locations. They will also sow grass seed and finish the landscaping of the pond.

Blackwell construction will also add a ADA compliant concrete pad entrance to the shelter.

Town of North Hills

Town business

Pool structure/governance – the two proposed formation and structure of the Parks and Recreation Department are as follows:

Formation and Structure of Parks and Recreation
Department Proposal 1

The Town of North Hills will have a Parks and Recreation Department that will have the responsibility of managing parks and recreation facilities of the Town of North Hills. The department shall have the objective and purpose of promoting, encouraging, and working for the improvement of the Town of North Hills by providing swimming, tennis, and other recreational, educational, and social programs. It will provide, manage, operate, and maintain such facilities as are necessary and desirable for carrying out the above stated purpose. These facilities presently

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include the pond, the pond shelter, the pool and pool buildings, the tennis courts, the basketball court, the dog park, walking trails, and associated grounds.

The Parks and Recreation Department will have a director, who will oversee the department's operations. Town government will appoint one of its elected officials to this position and will oversee the Director and associated department in a manner like other resources and services.

The North Hills Pool will function under the direction of its board and as per its bylaws. The pool board will be a committee of the Parks and Recreation Department. The Pool Board will have a Superintendent, who will oversee the pool board and overall pool operations. The board will also have a Treasurer, who will manage the pool's financial affairs according to its annual budget as approved by town government. The Superintendent and Treasurer will report directly to Parks and Recreation Department Director. The remainder of the pool board, the composition of which may

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change over time as deemed appropriate in accordance with its bylaws, will report to the Superintendent. As with town council meetings and per the pool bylaws, a majority of pool board members shall constitute quorum for the transaction of business. Although all the power and authority delegated to the pool board is subject to approval by Town government via Town government approval of the pool's bylaws and annual budget, the pool board and its leadership will have the autonomy to make the decisions necessary to effectively manage pool operations.

As with town government positions, pool board positions will serve two-year terms. To maintain continuity: terms will be staggered such that half of the positions will expire on odd numbered years and half will expire on even numbered years. Terms for the Superintendent and Treasurer positions should be on opposite years. In the event that a pool board member does not complete his or her 2-year term, a new board member will need to be selected to serve the remaining term for the vacancy he or she filled in the same manner as the

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preceding board member was originally selected.

Positions on the pool board will be filled via election by its current pool board members along with current general pool membership. Nominees for the pool board Superintendent and Treasurer positions will be made by the pool board and presented to Town government for approval. The pool board will be asked to nominate new candidates for any position not approved by Council. The Superintendent will need to work closely with the Parks and Recreation Department Director and Treasurer closely with the Town Recorder. Since the operation of the pool is a significant financial endeavor for the Town, detrimental performance by individuals in either of these two pool board positions could result in early termination of their 2-year terms as determined by town government and/or pool board.

Board terms will start February 1st and expire January 31st two years thereafter. Nominations shall be made in November of the year prior to the term expiration.

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Nominees will be presented to town government by the following January 1st. Town government will vote on nominations at 1st Council meeting on 2nd Thursday of January.

Formation and Structure of Parks and Recreation Department Proposal 2

Formation and Structure of Parks and Recreation Department

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To better manage the Parks and Recreation Department the Mayor may nominate an elected Town official to serve as Director, who will oversee the department's operations. Town Council will approve the appointee to this position. The Director will oversee various aspects of the associated department. The Director will provide timely updates to Town Council as well as seeking input from Town Council but will report up through the mayor's office.

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Public Forum

Dale to text Rachel to publish in Facebook the dangers of the pond due to its depth and loose mud.

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New business

Don reported that the final pool report should be ready for next council meeting.

There will be two aerators placed in the pond and a state-of-the-art fountain with lights. We have had several individuals wanting to donate money for stocking the pond. Don will send information for review of the fish packages available.

A motion to proceed with the purchase of the large fountain package was made by Don Stemple, seconded by Cheney English, approved by council. We will wait until spring before installation.

A motion was made by Don Stemple to adjourn the meeting at 7:45PM, seconded by Cheney English, approved by council. The next regular scheduled meeting will be October 28th, at the Ohio Valley University conference room at 7PM.

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