

Town of North Hills

Council Meeting Minutes

July 12, 2018

The meeting was called to order at 7:00 PM by Mayor Dale Baumgartner in the conference room of Ohio Valley University. Present were council members Don Stemple, Spencer Seeley, Chris Nahley, Debra Seeley, Chris Johnson and Recorder Regina Smith.

Minutes

A motion was made by Debra Seeley to approve the June 28 minutes, as amended, seconded by Chris Nahley; approved by council.

Recorder's Report

Recorder Regina Smith passed around current expenditures and deposits for council to view. She and councilman Spencer Seeley introduced the new financial report format and passed it around for viewing. Chris Nahley mentioned that we may want to look into some of our old liens to find out if they expire. We will need refile if it has been more than 10 years, to ensure that the town does not lose out on money owed to them.

Safety Discussion

Councilman Chris Johnson presented a discussion on heat injuries and gave a handout. He discussed dehydration, heat exhaustion and heat stroke. Everyone should be sure to drink plenty of water when out in the hot sun.

Building Permit

Mayor Baumgartner spoke with residents at 9 Brentwood and they are not in violation. They were clearing overgrowth. They rented a mini excavator to help with the situation, which did cause some loose dirt due to heavy rains.

Mayor Baumgartner will also talk to the resident on Lake Dr that is doing some work without a building permit.

Committee Updates

July 4th-The parade and party went great. It was a nice learning experience for the new council members who were in charge. The leftover food was donated to Old Man Rivers. Bill and Hank Poole did a great job providing entertainment and they went above and beyond. A motion was made by Spencer Seeley to approve a \$200 gratuity to the performers, seconded by Don Stemple; approved by council.

Welcome- Resident KC Doepker has been in contact with both Regina Smith and Debra Seeley about helping with the welcome committee. She and Debra are going to create a fact sheet to be a handout when visiting new residents.

Labor Day- Spencer Seeley is proposing that council add a new event to the town, a Labor Day party.

There was discussion about a permanent shelter being installed at the pond. Councilman Chris Johnson will obtain quotes. Debra Seeley will contact the trade school to see if they would like to take on the project. This will be added to a future agenda.

Ray Schrader spoke to Bosley's, who gave a quote to fix the pond. This will be added to the next agenda.

Town Business

Road Repair-Evans has been out working. Councilman Chris Nahley gave an update on the drain between 16 and 18 Brentwood. The drain does not belong to the town. North Hills has a covenant to drain the street, but has no obligation to drain the yards. Mayor Baumgartner helped to fix Mr Richards' driveway with rock. He will look at the drains to see if anything can be done.

2nd Reading of Ordinances-The second readings of ordinance changes were read by Chris Johnson. They are as follows-

Section 8-20 - Investment of Municipal Funds

All municipal funds, the investment of which is not governed by other provisions of this chapter and not required for the payment of current obligations, may be invested by the recorder in the following classes of securities and accounts and not otherwise; which securities and accounts mature on such dates as will make available such amount of cash as is required:

- (a) Certificates or other obligations of the United States in which the faith and credit of the United States is pledged.
- (b) Certificates of deposit secured by
 - (1) obligations of the United States of America;
 - (2) general obligations of revenue bonds of the State of West Virginia;
 - (3) general obligation bonds of other states;
 - (4) general obligation bonds of any county or any county board of education, or
 - (5) general obligation bonds of any municipality of this state.
- (c) Interest-bearing savings accounts which are insured by the Federal Deposit Insurance Corporation or a savings and loan association insured by the Federal Savings and Loan Insurance Corporation. Provided: that the amount invested is not more than would be insured unless the banking institution or savings and loan association would place a bond on the money. The security of the bonds is to be determined by the Recorder.
- (c) Insurance products, including but not limited to fixed annuities, variable annuities and/or fixed-indexed annuities, from insurance companies with an independent agency rating of "A" (or the appropriate rating agency's "A" equivalent) or higher.

A motion was made by Chris Johnson was made to accept this change, seconded by Debra Seeley, opposed by Spencer Seeley; approved by council.

Section 12-7 Penalty for Late Payment

The following penalties and actions will be imposed due to late or non-payment of Street User Fee's.

1. A penalty of twenty percent (20%) will be imposed if payment is not received by the August 15th and February 15th of the month it is due and an additional one and a half percent (1.5%) of the fee shall be added for each succeeding thirty (30) days elapsing after the date due.
 - a. The determination of "received by" in the preceding paragraph is based on the post marked date of the mailed envelope and/or the physical transaction between the Town Recorder, in which the resident will be given a receipt as a burden of proof. Documents will be maintained by the town for a period of time as outlined in the WV Code.
 - b. In the event of a returned check, any and all fees and/or costs associated with the returned check will be the responsibility of the property owner who's check was returned.
2. 60 days after due date of the SUF the Town of North Hills shall place a lien on the property that is delinquent and an additional One Hundred Dollar (\$100) Lien Processing Fee will be charged to the owner of the property.
3. The Town of North Hills may collect the fees and all accrued penalties and interest by action against the Owner of property against whom the fee has been imposed by action brought before any Magistrate of Wood County, or by action or other appropriate proceedings in the Circuit Court of Wood County and all other means now or hereafter provided by the laws of this State.
4. Residents will be notified by certified mail if; (1) A lien has been filed on their property with the amount due and (2) Building permits or other town services will not be authorized to any resident who has an unpaid Street User Fee.
5. The resident's last name, amount owed, and address will be published in the January/February Town Crier under the title "Street User Fee Non-payment".

A motion was made by Chris Johnson to accept this change, seconded by Chris Nahley; approved by council.

Lift Station-Telematics have been installed at the lift station. There is a leaning sycamore tree next to the lift station that should be removed.

New Business

Councilman Spencer Seeley would like to look into reclaiming the land behind the dog park for use in town events. Mayor Baumgartner will look into an estimate for doing so.

Bill Summers mentioned to Debra Seeley that the state passed a law that urban deer season will now be allowed in January.

With no further business, Spencer Seeley made a motion to adjourn at 9:04pm, seconded by Debra Seeley; approved by council. The next meeting will be held on August 9, 2018 at 7:00pm at Ohio Valley University.