

# Town of North Hills

Town of North Hills  
Council meeting minutes Final  
April 23<sup>rd</sup>, 2020

The meeting was called to order using Zoom (social media) as a platform to conduct meeting and for social distancing. Present: Dale Baumgartner, Cheney English, Regina Smith, Chris Nahley and Fred Newberry. Absent: Don Stemple and Angela Cole. Also, in attendance was Pool Board member Denise Thomas.

## Minutes

A motion to approve the April 9<sup>th</sup> minutes was made by Cheney English and seconded by Dale Baumgartner, approved by council.

## Safety

Dale presented a safety message on “7 items to disinfect today”

1 - Germy faucet handles. Dirty hands are always touching kitchen and bathroom faucet handles and cold and flu viruses may hitch a ride, plus those areas are hot spots for yeast, mold and bacteria like salmonella and E. coli.

2 – Tainted toothbrush holders. One study found these can be one of the germiest spots in your home. As a rule, put them in the dishwasher or hand-wash them with hot, soapy water once or twice a week.

3 – Grimy plastic toys. Kids can get up to eight colds a year and those germs can easily spread to their toys. Clean toys at the end of each month and when they might be dirtier than usual.

4 – Touch screens. Viruses can easily transfer from the glass of the screen to your fingertips.

*P.O. Box 4322 Parkersburg, West Virginia 26104*

*This institution is an equal opportunity provider*

# *Town of North Hills*

5 – Dirty desks. Offices can harbor many kinds of germs.

6 – Dirty hands. Washing your hands is still one of the surest ways you can lower your chances of getting a cold or flu. Rub your hands together with soap for at least 20 seconds before rinsing. When you cannot get to a sink, use a hand sanitizer with at least 60% alcohol.

7 – TV remotes. Chances are, it is one of the most touched and least cleaned items in your home. Cold and flu germs tend to live the longest on plastic and other hard surfaces.

## **Recorders report**

Received the Parks and Recreation checks but had wrong information on them. New checks on order.

Mailed Laying of the Levy to state on 4/22.

Payed quarterly taxes

Received invoice for salt that town purchased for \$ 11,700 to help with Jason's expenses. Cost is to be deducted from salt usage during winter months.

Released 2 liens placed on properties.

## **Building permits**

Had a request to build an above ground pool. Sent copy of pool ordinance

*P.O. Box 4322 Parkersburg, West Virginia 26104*

*This institution is an equal opportunity provider*

# *Town of North Hills*

along with a building permit request form to be filled out.

Had a resident build a shed without a building permit. Asked resident to submit a building request form.

## **Community updates**

Picnic shelter – waiting on crane

Playground – Chris and Fred in contact with Davis Athletics (local company) to schedule an appointment to discuss equipment and our options. Appointment set up for April 25<sup>th</sup>.

Yard sale – set for May 16<sup>th</sup> with social distancing and any other requirements set by government. This may change depending on requirements. Will discuss at next meeting.

Walking trail – receiving positive comments on work being done on walking trail and surrounding area.

Pool – making preliminary plans to open depending on restrictions, etc. It will take approximately 2 weeks to open once approved. May 15<sup>th</sup> is timeline to get pool ready to open Memorial Day. Don Stemple and Cheney English volunteered to serve on pool merger committee. The following was submitted to council by pool board for review: Council agreed to get town lawyer involved to discuss.

*P.O. Box 4322 Parkersburg, West Virginia 26104*

*This institution is an equal opportunity provider*

# Town of North Hills

## North Hills Swim and Racquet Club

Proposals for Town of North Hills  
April 23, 2020

### Proposal 1 – Long Term Lease of Tennis Storage Building

- North Hills Swim and Racquet Club (NHSRC) agrees to lease the tennis storage building to the Town of North Hills (Town)
  - Lease for 10 – 20 years beginning May 1, 2020
  - NHSRC to
    - Remove all supplies currently stored in the building
    - Maintain access path to building at all times during lease
    - Continues to mow area around building
  - Town
    - Pay NHSRC \$4000 for lease
    - Assumed maintenance and upkeep of the building
    - Maintain appearance of building during lease
    - Provide own insurance of contents and security of building

*P. O. Box 4322 Parkersburg, West Virginia 26104*

*This institution is an equal opportunity provider*

# Town of North Hills

**Proposal 2 – Town Assumes Ownership of the Property**

- Town agrees to assume ownership of the pool, tennis courts and grounds
- NHSRC will
  - Determine how to manage member bonds
  - Dissolve the NHSRC per the Bylaws
  - Deed all assets and properties to the Town
  - Turn all liabilities over to the Town
  - Maintain Board structure to run pool as part of town council
    - President of board becomes active participant in town council
- Town will
  - Agree to assume all assets, properties and liabilities of the NHSRC
  - Determine membership / dues structure with benefit to town residents
    - Includes consideration for Lifetime NHSRC members
  - Select new name for the facility
  - Define bylaws or rules structure for new town facility

## New business

Angela Cole agreed to be our Liaison for all Social Media IE: posting of minutes on Facebook, and coordination with local media for any updates, changes, etc.

House located on 117 North Hills drive has an excessive amount of water in yard and asked town to assist in determining source of it. Town brought in Burnside Construction with camera to assess any infrastructure issues. Observed a collapsed pipe under street that will be replaced but not sure that this had any bearing on the excessive water in yard. The yard gets all the runoff from hill behind it and yard is also lower than street. Also found his French drains in need of repair.

Cheney English to walk with Blackwell Construction to discuss the possibility of a trail at the end on Lake Drive.

*P.O. Box 4322 Parkersburg, West Virginia 26104*

*This institution is an equal opportunity provider*

# *Town of North Hills*

Dale to email copies of Ordinances to council members.

Will discuss if the yard sale is canceled or not at our next meeting and any requirements if it is held.

A motion was made by Cheney English to adjourn at 8:30, seconded by Regina Smith, approved by council. The next regular scheduled meeting will be May 7<sup>th</sup> using Zoom as the platform due to social distancing. Those wishing to attend are to contact Mayor Dale Baumgartner via our webpage.